

Somerset County Council Forward Plan of proposed Key Decisions

The County Council is required to set out details of planned key decisions at least 28 calendar days before they are due to be taken. This forward plan sets out key decisions to be taken at Cabinet meetings as well as individual key decisions to be taken by either the Leader, a Cabinet Member or an Officer. The very latest details can always be found on our website at:

<http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>

Regulation 8 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 defines a key decision as an executive decision which is likely:

- (a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the relevant local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

The Council has decided that the relevant threshold at or above which the decision is significant will be £500,000 for capital / revenue expenditure or savings. Money delegated to schools as part of the Scheme of Financial Management of Schools exercise is exempt from these thresholds once it is delegated to the school.

Cabinet meetings are held in public at County Hall unless Cabinet resolve for all or part of the meeting to be held in private in order to consider exempt information/confidential business. The Forward Plan will show where this is intended. Agendas and reports for Cabinet meetings are also published on the Council's website at least five clear working days before the meeting date.

Individual key decisions that are shown in the plan as being proposed to be taken "not before" a date will be taken within a month of that date, with the requirement that a report setting out the proposed decision will be published on the Council's website at least five working days before the date of decision. Any representations received will be considered by the decision maker at the decision meeting.

In addition to key decisions, the forward plan shown below lists other business that is scheduled to be considered at a Cabinet meeting during the period of the Plan, which will also include reports for information. The monthly printed plan is updated on an ad hoc basis during each month. *Where possible the County Council will attempt to keep to the dates shown in the Plan. It is quite likely, however, that some items will need to be rescheduled and new items added as new circumstances come to light.* Please ensure therefore that you refer to the most up to date plan.

Monthly version of plan published on 1 January 2019

For general enquiries about the Forward Plan:

- You can view it on the County Council web site at <http://democracy.somerset.gov.uk/mgListPlans.aspx?RPId=134&RD=0&FD=1&bcr=1>
- You can arrange to inspect it at County Hall (in Taunton).
- Alternatively, copies can be obtained from Scott Wooldridge or Michael Bryant in the Democratic Services Team by telephoning (01823) 357628 or 359500.

To view the Forward Plan on the website you will need a copy of Adobe Acrobat Reader available free from www.adobe.com
Please note that it could take up to 2 minutes to download this PDF document depending on your Internet connection speed.

To make representations about proposed decisions:

Please contact the officer identified against the relevant decision in the Forward Plan to find out more information or about how your representations can be made and considered by the decision maker.

The Agenda and Papers for Cabinet meetings can be found on the County Council's website at:
<http://democracy.somerset.gov.uk/ieListMeetings.aspx?CId=134&Year=0>

Weekly version of plan published on 1 January 2019

FP Refs	Decision Date/Maker	Details of the proposed decision	Documents and background papers to be available to decision maker	Does the decision contain any exempt information requiring it to be considered in private?	Contact Officer for any representations to be made ahead of the proposed decision
<p>FP/18/10/09 First published: 30 October 2018</p>	<p>7 Jan 2019 Cabinet Member for Adult Social Care</p>	<p>Issue: AIS Renewal and Replacement Contract Award Decision: Extension of the current support and maintenance contract for the Adults Information System (AIS), the Council's existing Adult Social Care (ASC) case management application and approves the award of the call-off contract for an Adult Social Care software application</p>	<p>Renewal & Replacement of the Adults Information System Tender Evaluation Report - Replacement Adults Social Care System_111218 AIS Replacement_Key Decision_Project Risks Appendix 3_261118 AIS KMD Glossary</p>		<p>Stephen Chandler, Director of Adult Social Services Tel: 01823 359025</p>
<p>FP/18/11/03 First published: 16 November 2018</p>	<p>14 Jan 2019 Cabinet Member for Highways and Transport</p>	<p>Issue: Parking Policy Review and Implementation Plan Decision: It is proposed to carry out a comprehensive review of each towns on-street parking controls on a rolling programme, looking at each community in turn to ensure a fair balance between the needs of residents, businesses and visitors. Consideration will also be given to ensuring safety; keeping the key routes free of congestion and the appropriateness of existing restrictions. A full consultation exercise for each town will take place with all stakeholders (District, Town/Parish Councils) and the community to identify all issues.</p>	<p>Parking review Key Decisions Nov 2018 v5 (003)_ Parking Review and Implementation Plan Nov18 - Appendix A V4 Parking Review and Implementation Plan - Appendix B V3</p>		<p>Bev Norman, Service Manager - Traffic Management, Traffic & Transport Development Tel: 01823358089</p>

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<p>FP/18/12/106 First published: 17 December 2018</p>	<p>Not before 21st Jan 2019 HR & OD Director</p>	<p>Issue: Step-Up to Social Work Contract Extension Decision: To agree to continue the contract ith the University of the West of England</p>			<p>Vickie Wright</p>
<p>FP/18/11/11 First published: 21 November 2018</p>	<p>Not before 21st Jan 2019 Cabinet Member for Adult Social Care</p>	<p>Issue: Decision to conclude the establishment of an Open Framework Agreement for Reablement Providers in Somerset Decision: To award an open framework that will ensure continued and new supply of reablement care across the county,mirroring the current arrangement for homecare. This follows interim contractual arrangements that were put in place following the unsuccessful</p>			<p>Tim Baverstock, Strategic Commissioning Manager - Strategic Commissioning</p>
<p>FP/18/10/03 First published: 23 October 2018</p>	<p>Not before 23rd Jan 2019 Cabinet Member for Education and Council Transformation</p>	<p>Issue: A change to the protocol for schools converting to a sponsored academy retaining any surplus revenue balances, and the charging for academy conversions by the authority Decision: To consider the report</p>			<p>Ken Rushton, Service Manager - School Finance Tel: 01823356911</p>

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<p>FP/18/07/05 First published: 17 July 2018</p>	<p>23 Jan 2019 Cabinet</p>	<p>Issue: Equality Objectives 2019 - 2023 and Equality Commitment Decision: Asking Cabinet to agree a new set of Equality Objectives for 2019 - 2023 and the new Equality Commitment</p>			<p>Tom Rutland Tel: 01823 359221</p>
<p>FP/18/11/04 First published: 16 November 2018</p>	<p>23 Jan 2019 Cabinet</p>	<p>Issue: Proposed Capital Investment Programme 2019/20 Decision: To consider the proposed Capital Investment Programme for 2019/20+ and to recommend this to Council for approval</p>			<p>Peter Lewis, Interim Director of Finance</p>
<p>FP/18/11/07 First published: 16 November 2018</p>	<p>23 Jan 2019 Cabinet</p>	<p>Issue: Revenue Budget Monitoring Update Decision: To provide an update on the 2018/19 Revenue Budget and agree any management actions required</p>			<p>Peter Lewis, Interim Director of Finance</p>
<p>FP/18/10/08 First published: 30 October 2018</p>	<p>23 Jan 2019 Cabinet</p>	<p>Issue: Admission Arrangements for Voluntary Controlled and Community Schools for 2020/2021 Decision: To agree the admission arrangements for voluntary controlled and community schools for 2020/21</p>			<p>Jane Seaman, Access and Admissions Manager Tel: 01823 355615</p>

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<p>FP/19/01/02 First published: 3 January 2019</p>	<p>Not before 28th Jan 2019 Interim Finance Director</p>	<p>Issue: Acceptance of European Regional Development Funding for the Heart of the South West Inward Investment Project Decision: Approval for Somerset County Council (SCC), in its capacity as the accountable body for the Heart of the South West Local Enterprise Partnership, to accept £1,181,308 of European Regional Development Funding (ERDF) for the Heart of the South West Inward Investment Project and to enter into an associated funding agreement with the Ministry for Housing, Communities and Local Government (MHCLG)</p>			<p>Paul Hickson, Strategic Manager - Economy and Planning Tel: 07977 400838</p>
<p>FP/18/12/08 First published: 18 December 2018</p>	<p>28 Jan 2019 Cabinet Member for Children and Families</p>	<p>Issue: Decision to extend contracts for Pathway to Independence (P2i) service for young people in Somerset Decision:</p>			<p>Rowina Clift-Shanley, Senior Programme Manager , Business Change</p>
<p>FP/18/12/07 First published: 20 December 2018</p>	<p>28 Jan 2019 Director for Economic and Community Infrastructure Commissioning</p>	<p>Issue: Decision to make a funding agreement with Taunton Deane Borough Council for a contribution to the M5 Junction 25 Improvement Scheme Decision: To sign a funding agreement and accept a £1.5m contribution to the construction of the highways improvement scheme.</p>			<p>Sunita Mills, Service Commissioning Manager Tel: 01823 359763</p>

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<p>FP/18/10/11 First published: 30 October 2018</p>	<p>28 Jan 2019 Director of Corporate Affairs</p>	<p>Issue: Microsoft Software Supplier Decision: To agree a 3 year contract award for the supply o Microsoft software licences and support</p>			<p>Andy Kennell Tel: 01823359268</p>
<p>FP/18/03/04 First published: 12 March 2018</p>	<p>Not before 28th Jan 2019 Cabinet Member for Highways and Transport</p>	<p>Issue: Procurement for the construction of traffic signals improvements at the Rowbarton junction in Taunton Decision: To commence the process to secure a contractor to deliver the scheme to improve the traffic signals at Rowbarton junction in Taunton</p>			<p>Sunita Mills, Service Commissioning Manager Tel: 01823 359763</p>
<p>FP/18/02/08 First published: 13 February 2018</p>	<p>Not before 28th Jan 2019 Cabinet Member for Highways and Transport</p>	<p>Issue: Taunton Transport Strategy Decision: To agree to adopt the joint (with TDBC) Taunton Transport Strategy</p>			<p>Lucy Bath Tel: 01823 359465</p>
<p>FP/17/09/04 First published: 11 September 2017</p>	<p>Not before 28th Jan 2019 Director of Finance, Legal and Governance, Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p>	<p>Issue: iAero (Yeovil) Aerospace Centre (2,500 sq m) Acceptance of ERDF Funding Decision: The acceptance of the offer of ERDF funding (£3.5 million), for the iAero (Yeovi) Aerospace Centre</p>			<p>Lynda Madge, Commissioning Manager – Economy & Planning Tel: 01823 356766</p>

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<p>FP/18/11/01 First published: 13 November 2018</p>	<p>28 Jan 2019 Cabinet Member for Highways and Transport</p>	<p>Issue: Decision to extend the contract for Parking Enforcement and Related Services Decision: To extend the existing contract until June 2022 with appropriate break clauses</p>			<p>Steve Deakin, Parking Services Manager, Parking Services, Community and Traded Services Tel: 01823355137</p>
<p>FP/18/08/01 First published: 7 August 2018</p>	<p>Not before 28th Jan 2019 ECI Operations Director</p>	<p>Issue: Award of Concession Contract for the Provision of Cashless Parking Services Decision: To award a 5 year contract with an option for a further 2 year period to provide a "pay by phone" option for payment of car parking charges at Council locations within Somerset</p>			<p>Steve Deakin, Parking Services Manager, Parking Services, Community and Traded Services Tel: 01823355137</p>
<p>FP/19/01/03 First published: 3 January 2019</p>	<p>28 Jan 2019 Cabinet Member for Highways and Transport, Cabinet Member for Resources and Economic Development</p>	<p>Issue: Somerset County Council Land Drainage Enforcement Policy Decision: To approve and agree the implementation of a Land Drainage Enforcement policy for the County Council's powers under the Land Drainage Act 1991</p>			<p>Martin Young, Finance Strategy Manager Tel: 01823 359057</p>
<p>FP/18/06/08 First published: 19 June 2018</p>	<p>Not before 28th Jan 2019 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p>	<p>Issue: To approve the appointment of a supplier to deliver the Wiveliscombe Enterprise Centre and Wells Technology Enterprise Centre Decision: To approve the appointment of a supplier</p>			<p>Nathaniel Lucas, Senior Economic Development Officer Tel: 01823359210</p>

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<p>FO/18/12/03 First published: 10 December 2018</p>	<p>Not before 28th Jan 2019 Cabinet Member for Highways and Transport</p>	<p>Issue: Allocation of Budget 2018 Maintenance Grant Decision: To consider this report</p>			<p>Mike O'Dowd-Jones, Strategic Commissioning Manager – Highways and Transport Tel: 01823 356238</p>
<p>FP/18/12/02 First published: 10 December 2018</p>	<p>Not before 28th Jan 2019 Cabinet Member for Highways and Transport, Cabinet Member for Economic Development, Planning and Community Infrastructure</p>	<p>Issue: Somerset County Council Land Drainage Enforcement Policy Decision: To approve and agree the implementation of a Land Drainage Enforcement for the County Council's powers under the Land Drainage Act 1991</p>			<p>Daniel Martin, Service Manager – Flood Risk Management Tel: 01823356994</p>
<p>FP/18/11/10 First published: 20 November 2018</p>	<p>4 Feb 2019 Economic and Community Infrastructure Commissioning Director, Cabinet Member for Economic Development, Planning and Community Infrastructure</p>	<p>Issue: Decision to approve revisions to the Connecting Devon and Somerset phase 2 deployment contracts Decision: To approve revisions to the Connecting Devon and Somerset phase 2 deployment contracts</p>			<p>Nathaniel Lucas, Senior Economic Development Officer Tel: 01823359210</p>
<p>FP/18/12/09 First published: 20 December 2018</p>	<p>Not before 4th Feb 2019 Cabinet Member for Resources</p>	<p>Issue: Disposal of part of the Six Acres Day Centre site, Taunton Decision: Disposal of part of the Six Acres Day Centre site, Taunton</p>			<p>Charlie Field, Estates Manager, Corporate Property Tel: 01823355325</p>

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<p>FP/18/11/09 First published: 20 November 2018</p>	<p>Not before 4th Feb 2019 Director of Children's Services</p>	<p>Issue: Framework for the delivery of Food Produce to SCC properties Decision: Decision to award contract(s) to the successful supplier(s) following a competitive procurement exercise</p>			<p>Simon Clifford, Customers & Communities Director Tel: 01823359166</p>
<p>fp/18/11/08 First published: 16 November 2018</p>	<p>11 Feb 2019 Cabinet</p>	<p>Issue: Revenue Budget Monitoring Update and Capital Investment Programme update - Quarter 3 2018/19 Decision: To receive an update on the 2018/19 Revenue Budget and Capital Investment Programme delivery as at Q3 2018/19 and agree any management actions required</p>			<p>Peter Lewis, Interim Director of Finance</p>

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<p>fp/18/11/05 First published: 16 November 2018</p>	<p>11 Feb 2019 Cabinet</p>	<p>Issue: Medium Term Financial Plan 2019-2022 and Annual Budget 2019/20 Decision: To consider the proposed MTFP 2019-2022 and Annual Budget 2019/20, including the nature of expenditure, income and proposals for change (across all council services) required to produce a balanced and robust budget, along with proposed council tax levels and precepts to district councils, prior to recommending these to Full Council for approval in February 2019. Details of the specific proposals for change will be considered by the three Scrutiny Committees during January 2019.</p>			<p>Peter Lewis, Interim Director of Finance</p>
<p>FP/18/12/07 First published: 18 December 2018</p>	<p>11 Feb 2019 Cabinet</p>	<p>Issue: Investment Strategy Decision: To consider a proposed Investment Strategy for the council in order to support the delivery of council priorities</p>			<p>Peter Lewis, Interim Director of Finance</p>
<p>FP/18/11/06 First published: 16 November 2018</p>	<p>11 Feb 2019 Cabinet</p>	<p>Issue: Treasury Management Strategy 2019/20 Decision: To consider the proposed strategy prior to recommending this to Full Council for approval</p>			<p>Peter Lewis, Interim Director of Finance</p>

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<p>FP/18/12/04 First published: 10 December 2018</p>	<p>20 Mar 2019 Cabinet</p>	<p>Issue: Award of Contract Bridgwater Special School Decision: To consider the report</p>			<p>Phil Curd, Service Manager: Specialist Provision and School Transport Tel: 01823 355165</p>
<p>FP/18/12/01 First published: 4 December 2018</p>	<p>14 Feb 2019 Cabinet Member for Education and Council Transformation, Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p>	<p>Issue: Creation of New Academies in Somerset Decision: Brent Knoll Church of England Primary School; Charlton Horethorne Church of England Primary School; North Cadbury C of E Primary School; Pawlett Primary School</p>			<p>Elizabeth Smith, Service Manager – Schools Commissioning Tel: 01823 356260</p>
<p>FP/18/12/05 First published: 10 December 2018</p>	<p>Not before 1st Apr 2019 Cabinet</p>	<p>Issue: The Somerset Children and Young Peoples Plan 2019-2022 Decision: The Children and Young Peoples Plan 2019-2022 is a multi-agency partnership vision for all children, young people and thier families to be happy, healthy and well-prepared for adulthood.</p>			<p>Philippa Granthier, Assistant Director - Commissioning and Performance, Children's Services Commissioning Tel: 01823 359054</p>
<p>FP/18/04/06 First published: 30 April 2018</p>	<p>Not before 3rd Jun 2019 Director of Commissioning and Lead Commissioner for Economic Community Infrastructure</p>	<p>Issue: Procurement of the HotSW Growth Hub Service Decision: To undertake the procurement of a Business Support Service (Growth Hub) on behalf of the HotSW LEP</p>			<p>Melanie Roberts, Service Manager - Economic Policy Tel: 01823359209</p>